



# C&O Trattoria Employment Application

[www.cotrattoria.com](http://www.cotrattoria.com) Fax: 310 577-2366



For C&O use only. Gave Fact Sheet? Y or N Mngr: \_\_\_\_\_ Date \_\_\_\_\_  
 Eligible For Hire? Y or N Mngr: \_\_\_\_\_ Date \_\_\_\_\_  
 Gave Food Runner or Host Info Pkg: Y or N Mngr: \_\_\_\_\_ Date \_\_\_\_\_

**Please fill out the following:** DATE: \_\_\_\_\_  
 Last Name: \_\_\_\_\_ First: \_\_\_\_\_ Middle: \_\_\_\_\_  
 Phone#1 ( ) \_\_\_\_\_ Phone#2 ( ) \_\_\_\_\_  
 Home Address: \_\_\_\_\_  
 City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_  
 How long have you lived here? \_\_\_\_\_ Social Security# \_\_\_\_\_

### About You:

Position Applying For: \_\_\_\_\_ Other: \_\_\_\_\_  
**HAVE YOU EVER WORKED FOR A C & O RESTAURANT BEFORE?** Y \_\_\_ N \_\_\_  
 Are You Currently Employed? Y \_\_\_ N \_\_\_  
 If Yes, Where? \_\_\_\_\_ Full Time \_\_\_ Part Time \_\_\_  
 If Yes, Are you planning on keeping your current position? Y \_\_\_ N \_\_\_  
 When can you begin? \_\_\_\_\_  
 Are you available to work weekends and holidays? Y \_\_\_ N \_\_\_  
 Are there any days or times that you are not available to work? Y \_\_\_ N \_\_\_  
 If Yes, please list: \_\_\_\_\_  
 Are you seeking: Days: \_\_\_ Nights: \_\_\_ Either: \_\_\_  
 Are you seeking: Full Time: \_\_\_ Part Time: \_\_\_ Either: \_\_\_  
 Do you have High Volume-full Service Restaurant Experience: Y: \_\_\_ N: \_\_\_  
 Do you have restaurant POS computer experience? Y \_\_\_ N \_\_\_  
 If so, what systems? \_\_\_\_\_  
 How many restaurants have you worked in for one year or more? \_\_\_\_\_  
 With or without reasonable accommodations, are you able to do the material (important) aspects of your intended job? Y \_\_\_ N \_\_\_  
 What accommodations, if any, do you need to assist you in performing the material aspects of your job? \_\_\_\_\_  
 What Languages do you speak fluently? (circle)  
 English – Spanish – Italian – French – German – Other: \_\_\_\_\_

If we are choosing between you and another qualified applicant, what makes you our best choice? \_\_\_\_\_

There are thousands of restaurants in L.A. Why us? \_\_\_\_\_

### JOB HISTORY

List most recent jobs first: May we check your references listed below?: Y: \_\_\_ N: \_\_\_

1. \_\_\_\_\_ Job Title: \_\_\_\_\_ Dates \_\_\_/\_\_\_/\_\_\_ To: \_\_\_/\_\_\_/\_\_\_  
City: \_\_\_\_\_ Supervisor: \_\_\_\_\_ # of Years: \_\_\_\_\_  
Phone: \_\_\_\_\_ Start Pay: \_\_\_\_\_ End Pay: \_\_\_\_\_  
Reason for Leaving: \_\_\_\_\_  
Was a 2 week notice of intention to leave given and completed? Y \_\_\_ N \_\_\_  
Reference Available? Y \_\_\_ N \_\_\_

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### **Runners / Food Servers / Cocktail servers / Bartenders Only**

Serving Experience: Breakfast: \_\_\_ Brunch: \_\_\_ Lunch: \_\_\_ Dinner: \_\_\_  
Casual: \_\_\_ Upscale: \_\_\_ Family: \_\_\_ Fine Dining: \_\_\_ Italian: \_\_\_

Are you experienced in wine service? Y \_\_\_ N \_\_\_ Cocktail Service: Y \_\_\_ N \_\_\_

Do you have high volume Bartending Experience? Y \_\_\_ N \_\_\_

Do you have experience carrying 3 large hot plates in your arms to serve food? Y \_\_\_ N \_\_\_

Are you willing to start your training as a food runner? Y \_\_\_ N \_\_\_

Are you willing to train 2 to 4 weeks before going on the floor as a server? Y \_\_\_ N \_\_\_

Are you 18 yrs. or older? Y \_\_\_ N \_\_\_ Are you 21 yrs. or older? Y \_\_\_ N \_\_\_

Can you sing Happy Birthday on key: Y \_\_\_ N \_\_\_

What qualities and abilities do you possess that makes you an exceptional server?

Why do you think your ability to multitask is so important when working in a busy restaurant?

**MANAGERS: PLEASE ATTACH AND COMPLETE THE  
APPLICANT ADDENDUM QUESTIONS SHEET TO APPLICATION**